



**Browns Bay School**  
EFFORT BRINGS REWARD

**2026  
ESOL  
INTERNATIONAL  
STUDENTS**

Welcome to Browns Bay School. Whether you are studying for a few terms, or are staying for a year or more, we hope you enjoy your time at Browns Bay School.

Our values are Inquiring Minds, Taking Responsibility, Respect and Personal Excellence. You will find "Kiwi" kids friendly and outgoing. If you need help, just ask and they will be happy to help you.

Come over to the ESOL room, and say hello to our ESOL team if you need help with anything or just want a chat. I look after the International Students and I teach the ESOL groups.  
Have a wonderful stay at our school.

Mrs Cebalo  
International Student Director  
ESOL teacher  
[karenc@brownbsbay.school.nz](mailto:karenc@brownbsbay.school.nz)



## Things we Value

- Treat others how we would like to be treated
- Care for others, ourselves and the environment
- Acknowledge and value others points of view
- Appreciate that people come from different cultures with different beliefs



Respect  
*Manaakitanga*

- Be your best
- Have a 'can do' attitude
- Persevere to achieve your goals and challenges
- Be resilient



Personal Excellence  
*Tu Rangatira*

Inquiring Minds  
*Whai Whaakaro*



- Explore new ideas
- Wonder and question
- Experiment, reflect and create
- Show critical, creative and innovative thinking

Taking Responsibility  
*Takohanga*



- Take ownership of your own behaviour, belongings and your learning environment
- Make sensible choices
- Challenge yourself to become independent
- Work together co-operatively

**Hats –** From “Labour Weekend”, at the end of October, until Easter you must wear a hat when outside at school. This includes playtime, lunchtime, and when doing sport and P.E.

**Lunches –** Most Kiwi kids bring their lunch and morning tea in a lunch box from home most days. You will eat lunch outside with the rest of your class on fine days, and inside your classroom if it is raining.



You can also order lunch on Mondays, Wednesdays and Fridays. Your parents will need to order the lunch on Kindo. If you order your lunch, a lunch order monitor will collect the lunches at 12.30 and will bring them over to your classroom and give them to you.

**Sporting and Cultural -** If you are interested in playing in a school sports team or joining the school choir then let me or your class teacher know and we will tell you who to talk to.

We have school teams for Netball, Basketball, Miniball (Junior Basketball), Hockey and Flippaball (Water Polo). Older students can also qualify to represent the school in the Inter-School Sports competitions including Athletics, Rippa Rugby, Touch Rugby, Netball and Cross-Country Run.



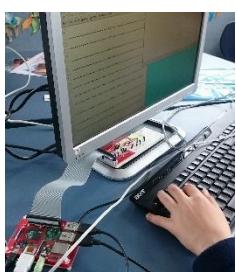
Older students can join our School Choir, and every two years we have a school production which includes singing, dancing and drama roles. We also have the Music Education Centre here on Thursdays – parents can pay for their children to have piano or guitar lessons with the MEC during school time on Thursdays.



Year 5 and 6 students could also join the school Kapa Haka (Māori Cultural Performance) group. It's a lot of fun and a great way to learn more about Māori culture.



We have a lunchtime Chess Club which all ages can join, a Technology Club and a Coding Club.



**ESOL** – In your first week or two at school we will assess your English so that we can place you in an ESOL group. You will have 1 - 3 ESOL sessions per week in class time, with a small group of students who are at a similar level to you. I take the Year 2,3,4 ESOL groups, and Mrs Coulam teaches the Year 5 and 6 groups. The Year 1 students have some support from one of our bilingual Teacher Aides once a week in their classroom.



We are very lucky at Browns Bay School to have three bilingual Teacher Aides. They also take ESOL groups or they might work individually with you.

The Bilingual ESOL Teacher Aides are:  
Cecilia Chen (Mandarin and Cantonese)  
Gemma Lee (Korean)  
Annie Wang (Mandarin and Japanese)



The ESOL sessions are usually 30 minutes long and include speaking, listening, writing and reading. We also learn about vocabulary and grammar. Bring your parents in to look at your ESOL work whenever you want, and encourage them to look at your classroom work too.

**Uniform** – All students must wear the school uniform at Browns Bay School. As an International Student some items of uniform have been included in your fees. The number of items depends on how long you are studying with us. You can try on the uniform items at the school office, then I will order them online from the website. If you need any other uniform items, your parents can order and pay for them online. Heidi at the office can give you an order form with the details for ordering and paying for the uniform.



**Stationery** – As you are an International Student your stationery has been included in your fees. I will organise this for you each year and it will be given directly to your class teacher.

**Library** – The school library is available for you to use during class library time and during lunchtimes. You are able to borrow 2 books at a time. Your teacher or a class librarian will issue your books in your name. You are responsible for these books and must look after them carefully. They need to be returned to the school library within 2 weeks. There is a special place to return them to – just ask your teacher if you're not sure. Your teacher may also give you home reading books each night to read and return to school the next day, but you may not borrow library books from your class library, just the school one.

**Sickbay –** The sickbay is where you go if you are hurt or are unwell. A teacher must send or take you there. Do not just go there without asking a teacher. The office staff will look after you and will call a family member if they think you need to go home. Don't come to school if you are unwell – it is important to rest and get better.

**If you are absent –** If you are going to be away from school due to illness, your parents need to contact the school that morning giving your name, your room number, and why you are away. They can e-mail your teacher or leave a message at the school office on 479-4301. Or they may prefer to contact another child who can tell your teacher that you'll be away. We call that person your 'buddy'.

**Safely to and from School –** Many children walk to school with their parents, friends, or our 'Walking School Bus'. On this page on our school website you will find brochures in English, Chinese and Korean.

<https://www.brownsbay.school.nz/school-information/travelwise/walking-school-bus>

If you are coming by car there is a drop-off zone on Masterton Road – cars can stop for a few minutes to drop you off or pick you up, but they cannot park.

Whether you walk or come by car, if you need to cross a road near our school you must cross at one of the school crossings.



Drop off/Pick up area



Wait at the crossing



Signs out - wait



*Cross now. Cross at the crossing only.*

**Any Problems?** - If you have any problems or worries at school you can of course always talk to your teacher about them. She will always try to help you. You may also come and talk to me. I am in the ESOL room.

Our Chinese Teacher Aide and parent group coordinators are Cecilia Chen and Annie Wang. They have a Wechat group for the Chinese parents of our school. If your parents join this group, Cecilia and Annie, or other parents, may be able to help them with any questions. Cecilia and Annie work in the Room 30 and 31 ESOL rooms every day except Fridays.



Gemma Lee is our Korean Teacher Aide and parent group coordinator. Gemma works in the Room 30 ESOL room on Mondays, Tuesdays and Wednesdays. Gemma has a KakaoTalk group for the Korean parents of our school. If your parents join this group, Gemma and our Korean parents may be able to help them with any questions.



In an emergency you can also contact our 24/7 international student number which is 027 537 0493.

**GEMMA LEE**

Coordinator of the Browns Bay School

Korean parents' group

email: [gemma@brownsbay.school.nz](mailto:gemma@brownsbay.school.nz)

KakaoTalk gemmalee9852

**CECILIA CHEN and**

**ANNIE WANG**

Coordinators of the Browns Bay School

Chinese parents' group

Wechat: 34336448

email: [ceciliac@brownsbay.school.nz](mailto:ceciliac@brownsbay.school.nz)

[anniew@brownsbay.school.nz](mailto:anniew@brownsbay.school.nz)

We hope you enjoy your time at Browns Bay School.

