

**BROWNS BAY SCHOOL
BOARD OF TRUSTEES MEETING
25 August 2022 - 6.30pm**

Present: Peter Mulcahy, Stacey Strang, Ben Sheeran, Nick Brown, Jerry Dai, Jo Hewitt, Katherine Zhang, Nicola Gamble, (Jacky Carr, Liz Hammelburg, Tanya Sheppard joined the meeting at 7.15pm)

Apologies: None

BOT Board No Conflict of Interest was revealed.

Maori Representation

Browns Bay School Board of Trustees would like to co-opt a full board member that would be independent of the Board elections to provide Maori representation on the board.

Peter moved that the Board accept Jenn Iversen as that member.

Seconded: Board unanimously agreed. **Carried**

Confirmation of previous minutes

Moved: Peter

Seconded: Ben S **Carried**

Confirmation of minutes from 18 August 2022 - Special Meeting Re Mask Wearing

Moved: Ben

Seconded: Nicola **Carried**

Matters Arising: None

Correspondence: Correspondence tabled.

BOT August Hours – Recorded

REPORTS

FINANCIAL - Peter presented the July/Partial August 2022 finances.

Peter moved the adoption of the July 2022 accounts.

Seconded: Stacey S **Carried**

Peter moved the Budgeted Statement of Financial Position which is based on the operating budget School Finance Hub has been given for the current year and the Financial Position shown in the audited accounts for last year.

Seconded: Nicola G **Carried**

PRINCIPALS:

The Principal's Report was taken as read

Acknowledgement – Peter thanked all the outgoing members of the Board for their support of Browns Bay School. Acknowledging that they always had the children of Browns Bay School in the centre of decisions with well thought out policies and careful decisions. On behalf of the school community Peter thanked them for their time and effort at the meetings and planning sessions.

Peter passed on best wishes to Nicola Gamble and Katherine Zhang for their nominations to continue as Board members.

And congratulated Tanya Sheppard on her re-election as the Staff Representative.

2022 Roll – Nicola raised the advertising of a ballot for OoZ places at BBS. Peter explained that we would continue to monitor this and that families will be encouraged to enrol their Out of Zone Enrolments online before 28 September. The uptake on this option could lead to there being a ballot on 19 October. Families will be told that this is not a confirmed enrolment but that they will go into the ballot should this take place. Peter will provide further information at the next meeting.

PM

Opening Day – Due to the magnitude, success and cost of the Blessing, Peter proposed that an official Opening may no longer be required. Peter has also had previous discussions with John Retimana and John agreed that the Blessing had been a significant event and that an opening may be a little inconsequential now. The board discussed. The board agreed unanimously that there will not be a large official opening, maybe something of a smaller scale at some stage later in the year.

Peter moved his report

Seconded: Stacey S **Carried**

GENERAL BUSINESS:

Election – Peter provided a timeline for the Board Election noting that the board takes office on the 14 September and that he is suggesting an introductory meeting on the 15 September before the first official board meeting on 22 September 2022. The current board agreed this was a good idea. The 15 September meeting will proceed.

PM

School Docs – Peter demonstrated the SchoolDocs website to the board highlighting the three policies up for review. The board will review these policies themselves and the SLT will complete the reviews required by the school.

*All
Board*

Parent Enrolment OoZ – Peter will communicate with this parent directly, as with the proposed ballot system for Out of Zone applications being a possibility, this may be the best way forward for this request.

PM

Board Staff Representative Request – Tanya requested that she be funded to attend a NZSTA Conference in Christchurch in the school holiday period. Board agreed to this trip and that funding would be provided.

TS

Acknowledgements – Peter thanked the outgoing board members, Stacey, Nick, Jerry and Ben for their time and expertise over their tenure on the board and expressed how appreciated it was by himself and the SLT.

Nick, Stacey, Jerry and Ben individually thanked Peter and the SLT for their support and expertise during their time on the board.

Meeting Closed: 8.30pm

Next Meeting: Thursday 22 September 2022 – 6.30pm