

**BROWNS BAY SCHOOL  
BOARD OF TRUSTEES MEETING  
22 September 2022 - 6.30pm**

**Present:** Peter Mulcahy, Stanley Zhang, Nicola Gamble, Michael Corbett, Jin Feng, Jen Iversen, Liz Hammelburg, Tanya Sheppard

**Apologies:** Jo Hewitt, Jacky Carr, Mark McDonald

**Election of Chairperson:** Sue Moscrip called for nominations for Presiding Member.  
Stanley Zhang nominated by Jin Feng  
Michael C seconded  
Stanley Zhang accepted

Stanley Zhang was nominated and elected (unopposed) as the new Presiding Member.

**BOT Board** No Conflict of Interest was revealed.

---

**Confirmation of previous minutes**

**Moved:** Peter

**Seconded:** Nicola G **Carried**

**Matters Arising:**

**Ballot for OoZ** – An advertisement has been placed in the North Shore Time Advertiser to offer 15 possible Out of Zone placements for Year 0/1 in 2023 at Browns Bay School.

**Opening Day** – In lieu of an Opening Ceremony for the new build, BBS will have an Open Day morning on Wednesday 26 October for parents/caregivers to visit the school and observe the classrooms in action.

**Correspondence:** Correspondence tabled.

**BOT September Hours** – Recorded

**REPORTS**

**FINANCIAL** - Peter presented the August 2022 finances and tabled the Edtech Report.

Peter moved the adoption of the August 2022 accounts.

**Seconded:** Tanya S **Carried**

**PRINCIPALS:**

The Principal's Report was taken as read

**Pandemic Strategy** – Peter overviewed what changes the school is making in relation to the new, long term Covid-19 measures. Nicola raised an interest in viewing the data around absenteeism once mask wearing is dropped. Peter will provide figures around this at the next meeting.

**Self Review – BOT Year** – Peter will organise a Board Walkabout for a date early in Term 4 to view the entire school and possibly meet the staff in the staff room at morning tea break.

**Peter moved his report**

**Seconded:** Mike C **Carried**

**Health and Safety Report** – The Injury and Incident Report for the period 09 June to 09 September 2022 was tabled.

Peter moved the Health and Safety Report

**Seconded:** Jen I **Carried**

*PM*

*PM*

## **GENERAL BUSINESS:**

**ERO Profile (Draft)** – Peter outlined the new style of ERO reporting and the selection of evaluation that BBS has decided to proceed with in relation to the strategic plan. ERO and the school are working together to *evaluate how effectively the school is accelerating learner progress and achievement in literacy. This direction is to further strengthen teaching, learning and leadership strategies to ensure progress and achievement in literacy are consistently equitable and excellent for all learners.* The Board discussed.

**NELP Consultation Process** – Peter overviewed the new strategic planning and reporting framework that will be introduced in 2023, and that the NEGs and the NAGs will be removed. Peter provided information on BBS's approach to the NELPs and how BBS relates its current goals to the NELPs. The new planning and reporting framework will require schools and kura to show how they've reflected the NELP in their three-year strategic plans. The new framework also requires comprehensive community communication at the planning and reporting stages so BBS plan to survey the community to assist in part with a strategic and consultative approach. The board discussed survey content and delivery. Board members are enthusiastic to assist with community consultation.

*All  
Board*

**Swimming Pool Price Plan 2022/2023** – The Board discussed.

***MOTION: That the pool is available for the community (provided we can sell an appropriate number of cards and have trained volunteers for testing) from December 16, 2022 to March 2023 with the fee set at \$100 (\$80 fee plus \$20 Bond) per family.***

**Seconded:** Tanya S      **Carried**

**Board Code of Conduct** – Peter tabled the Board Code of Conduct and asked that the new board read it over and acknowledge receipt of it at the next meeting.

*All  
Board*

### ***In Committee at 9.15pm***

The Board went In-committee to discuss Staffing.

### **Exclusion of the Public: Local Government Official Information and Meetings Act 1987**

The Board resolved that the public be excluded from that part of the proceedings of this meeting but agreed that the appropriate processes would be adhered to and followed.

The grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 ("The Act") for the passing of this resolution is that the public conduct the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reasons for withholding it exist, namely to protect the privacy of the person for whom it concerns (Section 7 (2) (a) of the Act).

**Out of Committee:** 9.35pm

**Meeting Closed:** 9.35pm

**Next Meeting:** Thursday 27 October 2022 – 6.30pm